

CONCORDIA UNIVERSITY

## Council of the Faculty of Arts and Science

Minutes of the meeting held on Friday, November 11, 1988

- Present: C. Bertrand, Chair; B. Spanos; E. Gardham; C. Foster; J. Appleby; R. Pallen; D. Dicks; S. Ruby; G. Valaskakis; D. Acland; H. McQueen; J. Gavin; P. Widden; Z. Hamlet; E. Preston; R. Schmid; G. Auchinachie; R. Kilgour; C. Levy; M. Barlow; H. deRomer; R. Perigoe; I. Irvine; T. Srivastava; B. Villata; C. Gray; C. White; S. Hoecker-Drysdale; B. Barkman; J. Ryan; M. Brian; G. Trudel; H. Shulman; R. Seppanen; A. Macpherson; S. O'Hara; E. Mourillon; N. deGraff; M. Sullivan; S. Letovsky; F. Fazio; H. McLachlan; S. Maguire;
- Regrets: W. Gilsdorf; J. Drysdale; M. Giguere; G. Szamosi.
- Absent: G. Decarie; S. Dubas; D. Salee; M. Oppenheim; C. Davis; D. Shapiro; Y-L. Khoury; R. Pollock; E. Notkin; J. Bara.

Documents considered and distributed at the meeting

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| ASFC 88-10M-A | <ul style="list-style-type: none"> <li>a) Ratification of part-time faculty members to Arts and Science Faculty committees</li> <li>b) Ratification of student representatives</li> <li>c) Election - Search Committee for the Appointment of Chair - Economics</li> <li>D) Notice of Election</li> </ul> |
| ASFC 88-10M-B | Mean Salaries - 1987-88 - Faculty and Librarians issued by Faculty Personnel Office   |
| ASFC 88-10M-C | <ul style="list-style-type: none"> <li>a) Addendum to Report 60U - Undergraduate Curriculum Course Change Proposals</li> <li>b) Addendum to Report 61G - Graduate Curriculum Course Change Proposals</li> </ul>   |

1. Call to Order

The meeting was called to order at 1332.

2. Approval of Revised Agenda

88-10-1 It was moved and seconded (O'Hara/Pallen) that the agenda be approved.

CARRIED

The Dean asked Council to observe a moment of silence in remembrance of those who died in wars throughout the world.

3. Closed Session

[REDACTED]

4. Approval of Minutes of October 14 and 21, 1988

88-10-2 It was moved and seconded (Levy/Widden) that the Minutes of October 14, 1988, be approved

CARRIED

88-10-3 It was moved and seconded (Letovsky/Pallen) that the Minutes of October 21 be approved.

CARRIED

5. Remarks from the Chair

1. The Chair remarked that, as was evident, Physical Plant had rearranged AD-131 to provide for more table space, as requested.
2. In response to a request for clarification regarding the average salaries of the various ranks in the different faculties (ASFC meeting of May 13), Faculty Personnel provided document ASFC 88-10M-B.
3. The Chair read a memo dated November 7, 1988, to the Acting Vice-Rector, Academic, following a request made at the ASFC meeting of September 23, 1988. The memo asks for an explicit statement regarding the rules and regulations for final examinations, including final take-home examinations, and deadlines for submitting gradesheets.
4. The Chair reported briefly on the India trip, which for Arts and Science was more successful than expected. At the Indian Institute of Science, Bangalore, provisional agreements were reached to cooperate in both Chemistry and Biology. At the Indian Institute of Technology, Madras, an agreement was signed which included Educational Technology. The I.I.T. in Delhi expressed interest in the Social Sciences. A meeting with the C.I.D.A. representatives in India, concluded with a proposal which may result in a million dollars over five years. Overall the Quebec government's money was well spent. There were some short and long term benefits for the Faculty of Arts and Science, as was the case with the agreements signed in China. All of the agreements signed in India have

provisions for expansion if and when interest is shown by faculty members. A more formal trip report will be submitted to Senate. It will be available to anyone interested.

## 6. Questions and Announcements

1. Melodie Sullivan questioned the number of TBAs in the course schedule.

In response Vice-Dean Dicks stated that it was not possible to list all professor's names against every course. TBA is used when it is not known who will teach a course. The reason for this is that the schedule is drafted in November, and finalized in February; new faculty members, sessionals and part-timers are not hired until much later - in some cases not until September.

C. White asked if it would be possible to list names of part-time faculty if their contracts had not been issued. Dicks responded that this was a possibility provided that instructors were contacted and advised ahead of time that they may be issued a contract. It is much fairer to them if they are given an indication, as early as possible, that they may be rehired.

The Dean stated that he understood that students wished to know who was teaching a course before registering for it. He added that departments can also provide student advisors with lists indicating which faculty members would be teaching courses.

2. Trudel pointed out a problem related to the scheduling of classrooms for final examinations. He referred to an example of a class of 35 being scheduled in a room which had a capacity of 43. He wondered how cheating could be prevented. He had spoken to Lynn Campbell, but the room had not been changed. The Dean stated that the matter had been noted. Pallen added that this type of situation is due to a lack of classrooms available for the scheduling of exams.
3. Auchinachie stated that departments were not responsible for the TBAs in the timetable. At the November 14 deadline to submit the schedule, departments do not know who is going on sabbatical, how much money will be available to replace faculty, nor how many courses will be added in January. The schedule should be on a computer, so that as this information becomes available instructors' names can be added.
4. Pallen mentioned that in a recent issue of the Thursday Report the Associate Vice-Rector of Research had announced that Research Grants were down. He felt that it would be appropriate to note some of the Research Grants that have been received. These are Strategic Grants, which are usually quite difficult to obtain and Concordia's record in the past has not been too successful.

Assoc. Prof. Harvey Shulman of Political Science, in the category Aid to Scholarly Conferences, received \$ 6,350 for his Conference of November 4 and 5, 1988 "Canons and Culture from Quadrivium to Trivia".



Dr. Odile Tessier, a post-Doctoral Research Associate and part-time Lecturer in Psychology, received a three-year Strategic Grant in the category Family and Socialization of Children. The project was "Une étude des contraintes sociales dans le développement des activités ludiques symboliques". The grant was for \$33,113 in 1988-89; \$33,256 in 1989-90 and \$34,256 in 1990-91.

Professor H. Fink, of the Department of English and Director of the Centre of Broadcast Studies, in the category Strategic Canadian Studies Research Tools, received a one-year grant of \$16,381 for completion of Canadian National Theatre on the Air, Vol II, 1962-86, CBC Radio Drama in English/A Description Bibliography of Broadcast and Union list of Holdings.

Assoc. Prof. Christian deBresson of Economics, part of C.R.E.D.I.T. (Centre de Recherche en Développement Industriel et Technologique) which is associated with the Université du Québec, in the category Strategic Research Workshop Grant, received a \$15,000 one-year grant for his project "Les Réseaux d'Innovateurs".

Assoc. Prof. Franziska Shlosser of History, under the category International Representation Grant, has been awarded a travel grant of \$860 to attend the Association Internationale des Etudes Byzantine, in Greece, November 28-30, 1988.

Dr. Marguerite Mendell, Canadian Research Fellow in Political Science, in the Category Aid to Occasional Scholarly Conference, has been awarded \$5,850 for her project "Market, State and Society in the Late 20th Century", November 10-13, 1988, Concordia University.

Dr. Marianne Ainley, Adjunct Fellow, in the Simone de Beauvoir Institute, in the category Women and Work, has received a three-year strategic grant for her project "Women and Scientific Work in Canada, The Exact and Social Sciences". She was awarded \$41,272 for 1988-89, \$37,217 for 1989-90 and \$33,227 for 1990-91.

Professor Ragai Imbrahim, of Biology, (Principal Investigator) has been awarded a three-year NSERC Strategic Group Grant in the category Biotechnology, for his project "Engineering - Altered Secondary Metabolism in Brassica". The investigators will receive \$ 94,054 in 1988-89, \$99,054 in 1989-90 and \$93,054 in 1990-91.

Co-investigators: N. Brisson, U de M, Biochemistry and V. Deluca, N.R.C., Saskatoon, Biochemistry.

5. Letovsky asked if it would be possible for student representatives to obtain parking permits for the Fridays of Arts and Science Faculty Council meetings. The Dean agreed to investigate the possibility.
6. O'Hara asked if instructors were allowed to remain in the classroom while course evaluation questionnaires were being completed. The Dean replied that the regulations stipulated that instructors had to leave the room and if they did not, students should not complete the evaluations.

- 7.a) Ratification of part-time faculty members to Arts and Science Faculty Committees (Document ASFC 88-10M-A)

Arts and Science Faculty Council

M. Dionne (FRAN)  
R. Seppanen (ENGL)

Arts and Science Faculty Committee on the Status of Women

V. Hollinger (ENGL)

Arts and Science Representative on Senate

C. Ragaven (SOCI)

RATIFIED

- b) Ratification of student representatives to Arts and Science Faculty Committees (Document ASFC 88-10M-A)

Arts and Science Faculty Council (undergraduate students)

Sean Maguire  
Filomena Fazio  
Mical Moser  
R. Pollock (to be removed)

RATIFIED

Arts and Science Advisory Committee on Computers

Y. B. Gessesse (graduate student)

RATIFIED

Faculty Appeal Committee (Students)

Eric Notkin - member  
Melodie-Ann Sullivan - member  
Sean Maguire - alternate  
Mical Moser - alternate

RATIFIED

- c) Election - Search Committee for the Appointment of Chair - Economics  
(Document ASFC 88-10M-A)

Assoc. Prof. R. Rudin (HIST)

ELECTED BY ACCLAMATION

- d) Notice of Election (Document ASFC 88-10M-C)

SEARCH ADVISORY COMMITTEE FOR THE POSITION OF UNIVERSITY REGISTRAR

one (1) full-time faculty member

ADVISORY SEARCH COMMITTEES FOR THE APPOINTMENT OF CHAIR/PRINCIPAL/DIRECTOR

one (1) full-time faculty member

Chemistry and Biochemistry  
Classics  
Communications Studies  
Education  
English  
Geology  
Philosophy  
Physics  
Political Science  
Psychology  
Theology  
Journalism  
Library Studies

Nominations to be sent Bill Spanos prior to the next meeting of Council.

8.a) Addendum to Report 60U - Undergraduate Curriculum Course Change Proposals  
(Document ASFC 88-10M-C)

- 88-10-4 It was moved and seconded (Dicks/Hoecker-Drysdale) that the undergraduate course change proposals contained in the Addendum to Report 60U (ASFC 88-10M-C) be approved.

Hoecker-Drysdale pointed out that there was an error in the document. Under b) "Prerequisite" it should read "30 credits, including 3 credits from...".

CARRIED

- 88-10-5 It was moved and seconded (Dicks/Letovsky) that paragraph 5 of the Addendum to Report 61G, Graduate Curriculum Course Change Proposals (ASFC 88-10M-C) be approved.

Dicks pointed out that this addendum contained a proposal of a Master of Arts in Economics with a Specialization in Finance, an option whereby a student may take a series of courses from the Finance Department instead of doing a research paper.

CARRIED

- 88-10-6 It was moved and seconded (Dicks/Trudel) that the Diploma in Economics as outlined in the Addendum to Report 61G, with corrections, be approved.

Dicks explained that this was a proposal for a new programme, a Diploma in Economics. Council was to consider additional changes in the wording of that document as per the distributed material. Page 3, under Courses, will read "Students are required to take 40% of their courses from Lists A and B..." This is to conform to BGS rules, that 40% of any graduate programme consist of courses at the graduate level only, not cross-listed at the undergraduate level. As this document was forwarded early, some of the changes that were negotiated at a later date were missing. The programme is to attract a new clientele, primarily those with some experience in Economics, those who are working in the field, but do not have a recent degree, and wish to upgrade their skills. It would also serve students who wish to enter the Masters and are currently required to complete a qualifying year because they do not have some of the prerequisites. The Diploma would also allow students the option of leaving after completion of the year with a Diploma rather than nothing.

Acland stated that the Faculty of Commerce and Administration supports this type of initiative and as it is a related field, take great interest in it. However, he felt that there was too much confusion regarding the programme at this time. He had seen five or six versions of the proposal.

Dicks responded that the main change was the inclusion of the 40% rule. The reason the Diploma programme was not dealt with previously was that it had not met BGS standards in its original form. The other change,



introduced at that BGS meeting, was that under c) on page 5, "... all graduate courses in the Faculty of Commerce" was to read "... all Masters level courses in the Faculty of Commerce." The change in substance is the 40% rule.

Acland pointed out that the Faculty of Commerce and Administration does not have an MA programme, and to use the MA designation would confuse matters. It was also his recollection that the reference to courses in the Department of Political Science was removed from the proposal. Dicks replied that the first statement under c) was approved at the BGS.

Maguire expressed concern regarding the "C" standing requirement in previous programmes, and felt it should be limited to the "core" programme.

Dicks stated that it was common practice, when entering programmes, to take into account previous levels of performance. In this case the programme was designed for people who enter with no background in economics, therefore general academic standing was an important consideration.

Widden expressed concern about approving the diploma when there seemed to be so much doubt as to how it related to other programmes, as well as its final structure. He felt Council should vote against it.

Dicks apologized for the documents not being in their final form, and explained that they had been changed through negotiation within the appropriate committees during the last ten days.

The Chair expressed his reluctance to urge members to vote against the document. It seemed that Council's sentiment was aimed more at a tabling motion, rather than a negative vote.

88-10-7 It was moved and seconded (Maguire/Trudel) to table the Diploma in Economics proposal until the next meeting of Council.

#### CARRIED

#### 9. Other Business

None.

#### 10. Next Meeting

Friday, December 16, 1988, at 1:30 p.m. in AD 131, Loyola Campus.

#### 11. Adjournment

It was moved and seconded (Barlow/Trudel) that the meeting be adjourned at 1442 hrs.

#### CARRIED